



SPECIAL POLICY COMMITTEE MEETING

Council Chambers, City Hall, 800 Cushman Street, Fairbanks, AK

Meeting Minutes – Wednesday, August 3, 2016

1. Call to Order

Mayor Bryce Ward, Chair, called the meeting to order at 11:15 a.m.

2. Introduction of Members and Attendees

Attendee

- *Bryce Ward, Chair
- *Karl Kassel, Vice Chair
- *John Eberhart
- *Sarah Schacher for Ryan Anderson
- *Janice Westlind (via telephone)
- *David Pruhs
- *Lee Borden for Denise Koch
- **+Donna Gardino
- **Alicia Giamichael
- **Deborah Todd
- **Margaret Carpenter
- +Judy Chapman
- +Patricia Thayer
- Kellen Spillman

Representative Organization

- Mayor, City of North Pole
- Mayor, Fairbanks North Star Borough
- Mayor, City of Fairbanks
- Director, DOT&PF, Northern Region
- FNSB Assembly Member
- City Council Member, City of Fairbanks
- DEC, Division of Air Quality
- FMATS MPO Coordinator
- FMATS Transportation Planner
- FMATS Administrative Assistant
- DOT&PF Planning
- DOT&PF Planning
- FNSB Planning Commission
- FNSB Planning

**FMATS Policy Committee Members, **FMATS Staff Members, +FMATS Technical Committee Members*

3. Public Comment Period (3 minute limit)

No public comment.

4. New Business

a. Banking Request Letter for the Birch Hill Bicycle and Pedestrian Facility Project (Action Item)

Ms. Gardino explained that at the last Policy Committee meeting she had mentioned that they might not be able to get Birch Hill Bike/Pedestrian Facility obligated this year as there was still some outstanding right-of-way needs.

Ms. Gardino stated that Mr. Anderson had a discussion with DOT and they were going to allow FMATS to bank that money to Fiscal Year 2017.

Ms. Gardino stated that she was not sure that was going to happen and really appreciated that Mr. Anderson went to bat for them to allow them to move that money. Ms. Gardino stated that the letter was a request to bank that money and move it to next fiscal year. Ms. Gardino asked Ms. Schacher to explain where DOT was in the right-of-way process.

Ms. Schacher stated that there were 16 different properties affected by the project and they had obtained six parcels so far. Ms. Schacher stated that DOT was making good progress considering that this project had just broken free and she thought that the letter was accurate since they needed ten more parcels by the end of next week, but just needed a two to three month time

extension to wrap it all up. Ms. Gardino stated that this letter was a request to bank the funding.

Motion: To forward the banking request letter for the Birch Hill Bicycle and Pedestrian Facility project to DOT&PF. (Pruhs/Kassel).

Discussion: No further discussion.

Vote on Motion: None opposed. Approved.

b. 2015 – 2019 TIP Administrative Modification #4 Revision and Approval (Action Item)

Ms. Gardino explained that the Policy Committee revised Administrative Modification #4 at the last meeting and then the Birch Hill item occurred. Ms. Gardino stated that it needed to reflect moving that money from FY16 to FY17 in the TIP and DOT needed to be able to take that funding and use it somewhere else before August 12, 2016 so that was the reason for calling the Special Policy Committee meeting. Ms. Gardino stated that the note on the second page of the email stated that the offset for FY16 in Phase 2 was listed as \$115,000 but the Summary Sheet had \$65,000. Ms. Gardino stated that if you looked on the bottom of Page 3 in the Summary of Changes there were actually two amounts: one was \$65,000 and one was \$50,000 which equaled \$115,000, so it was a non-issue. Ms. Gardino stated that there was \$50,000 occurring in Fiscal Year 17 which was an error that they deleted because it was offset money and could not exist before the fiscal year started. Ms. Gardino stated that the other error was on the bottom of the summary page where it listed PL-M that did not have any money associated with it and was just a technical correction since they were having to amend how they did their summary of changes in order to be able to check fiscal constraints. Ms. Gardino stated that they were running into more questions about their Summary than they were about the actual TIP. Ms. Gardino stated that on Page 8 of the TIP, the funding was moved, the funding code was renamed to "Bank", and moved to Fiscal Year 17.

Motion: To approve the revisions to the FMATS TIP Administrative Modification #4, as presented. (Kassel/Westlind).

Discussion: No further discussion.

Vote on Motion: None opposed. Approved.

9. Public Comment Period (3 minute limit)

No public comment.

10. Other Issues

No other issues.

11. Policy Committee Comments

- Ms. Schacher stated that Noble was coming together, the right-of-way finalized, and two utility agreements from College Utilities and Fairbanks Natural Gas were expected this week. Ms. Schacher stated that the Steese to Front Street project was on schedule to be delivered and they were sorting out Maintenance Agreements with the Borough and the City.
- Mr. Pruhs stated that at the last City Council meeting it was requested that he bring up the lack of mowing on the Airport Way meridian. Mr. Pruhs stated

that if DOT could reallocate resources to do for a few more mowing jobs between their monsoon weather, it would be greatly appreciated.

- Ms. Schacher stated that she would take that request back to DOT. Ms. Schacher stated that, just as some background, the last two years the Airport Way Corridor was under construction. Ms. Schacher stated that the Airport end, in particular, was well taken care of last summer since the Contractor was doing it under the Preventative Maintenance Program with federal funds during construction. Ms. Schacher stated that it was tough because of the traffic considerations to jump a mower on and off through those intersections, trash pickup, and the fact that there was only one non-permanent position budgeted for the whole summer to take care of most of the mowing around town, but she would pass that concern along.

12. Adjourn

Motion to adjourn. (Pruhs/Kassel). The meeting adjourned at 11:26 p.m. The next Policy Committee Meeting is scheduled Wednesday, August 17, 2016, at 12 p.m. in the Council Chambers, Fairbanks City Hall, Fairbanks, Alaska.

Approved: 

Mayor Bryce Ward, Chair
FMATS Policy Committee

Date: 8-17-16